

# CORONAVIRUS (COVID-19) COMMUNICATIONS



May 13, 2020

## **Austal Teammates,**

With the state reopening, it is as important as ever that we continue to take steps to prevent the spread. Everyone must keep physical distances of 6 feet where possible. Face coverings are required when distancing is not possible. Please remember to wash your hands and use sanitizer regularly. This is for your safety and the safety of your teammates. We can not relax our preventive safety measures.

Austal is extending the enhanced leave policy through May 31st. Effective June 1st standard leave policies apply. The decision was made in part due to the challenges some of our employees are facing with child care. With many school years coming to a close in the next few weeks and the expected full reopening of childcare facilities, please make preparations to return to work.

If you foresee you will not be able to return to work on June 1st, you must notify Human Resources by May 20th. You can notify HR by calling your local HR representative, calling the COVID-19 HR hotline (251) 445-8000, or emailing [Covid\\_19\\_hr@austalusa.com](mailto:Covid_19_hr@austalusa.com).

Thank you for your hard work and supporting Austal's COVID-19 safety and prevention efforts.

We have done a great job but our efforts need to continue.

Austal Human Resources