

# CORONAVIRUS (COVID-19) COMMUNICATIONS



March 25, 2020

## Austal USA Teammates,

I want to first and foremost say thank you. Thank you for the effort you are demonstrating to protect yourself, your family and your co-workers while continuing to execute our mission of building and servicing some of the coolest Navy ships on the planet. Please keep it up.

We still have no known cases of COVID-19 here at Austal USA, however, as the number of cases across our region continues to rise, we must continue practicing all necessary safety measures and stay aligned with the Centers for Disease Control and Prevention and World Health Organization.

We must continue practicing good personal hygiene, washing hands frequently, using hand sanitizer, wiping down our workstations and equipment, and practice social distancing, both here and at home. Bottom line, we should act like each one of us is carrying the virus and take all precautions not to pass it on. We need to assume others around us, whether at work or at home, have it and do all we can to not pass it on by following these CDC recommendations.

If you feel ill, especially if you have a fever, dry cough, and shortness of breath, we ask that you do not come to work. Rather, call your physician immediately and notify your supervisor of your situation or the Austal attendance line (251) 445-1999.

If you start feeling ill at work, please let your supervisor know immediately and go to the nearest First Aid station. You may also dial **(251) 445-1944** during business hours to reach the Austal medical team. During non-business hours, the Austal Security Center is available 24-hours to take your call at **(251) 445-1941** and route it appropriately to an on-call member of our medical team.

If an Austal team member contracts the virus, we will follow CDC guidance and implement necessary safety measures for the individual and those having direct contact or working in close proximity to the team member.

I can't reiterate enough how important it is for all of us to practice good personal hygiene and social distancing both here and at home.

You have proven you are taking this seriously and I can't thank you enough.

Please stay safe, look out for each other, and we'll continue to get through this together.

A handwritten signature in black ink, appearing to be "Craig".

Craig